

Your digital legacy checklist

Nine free steps so your family can reach your photos, email and accounts one day — and nobody else can. Tick each one off as you go.

- ☐ **Choose your legacy contact — and a backup**
A partner or adult child you trust completely. Tell them this week.
- ☐ **Apple: add a Legacy Contact**
Settings → your name → Sign-In & Security → Legacy Contact. Keep the access key with your will.
- ☐ **Google: set up Inactive Account Manager**
myaccount.google.com → search "Inactive Account Manager". Choose a waiting time and who receives your photos and email.
- ☐ **Facebook: choose a legacy contact or deletion**
Settings & privacy → Settings → Memorialisation settings.
- ☐ **Microsoft and Instagram: write your wishes down**
No tool exists. Save precious OneDrive photos somewhere your family can reach.
- ☐ **Passwords: a password manager with emergency access, or a sealed list with your will**
Never emailed, never photographed, never in your phone's notes.
- ☐ **List your accounts — never the passwords**
Email, photos, banking apps, super, myGov, subscriptions, loyalty points.
- ☐ **Give your family a 'Where everything is' page**
Where your will, access key and password list are kept.
- ☐ **Set a yearly review**
Especially when you get a new phone.

Scam warning: nobody legitimate will ask for your password, ask to control your computer, or charge a fee to "recover" an account after a death.



Want help doing it?

Free monthly online talk, or a friendly 2-hour online group session for \$49.
Step-by-step guides at camcore.au/legacy.

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